

## **ABF Assimilation Coordinator**

### **I. GOALS:**

To coordinate guest reception/welcome and connection with ABF care groups.

### **II. REQUIREMENTS:**

- A. Be an active, growing Christian
- B. Be a member of The Chapel
- C. Be active in the ABF Community.
- D. Agreement with the Covenant of Ministry.
- E. Regular Worship attendance.

### **III. APPOINTMENT:**

By ABF Teacher and Leader

### **IV. RESPONSIBLE TO:**

The ABF Teacher and Leader.

### **V. ABF ASSIMILATION COORDINATOR RESPONSIBILITIES:**

- A. Coordinate a system for greeting guests and following up with them that week, after ABF.
- B. Alert ABF teacher, leader and care leaders to members who have been absent for extended and uncertain reasons.
- C. Model for the rest of the ABF what hospitality to guest/newcomers should look like.
- D. Maintain the ABF roster and co